**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**June 20, 2022**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

Called to Order: By Matthew Linn at 5:32pm

Invocation and Pledge of Allegiance: Led by Matthew Linn

Roll Call: George Sewell, David Hoey, Don Pledger, Tray Murray, Carolyn Carter, and Matthew Linn were present. Bridgette Salsberry and Gary Conlay were excused. Mary Brocato and Kristie Copeland were absent. Bienville and Governor Appointee #2 have no board representative at this time. A quorum of 6 out of 10 board members confirmed by Matthew Linn, Board Chair. Doug Efferson, Executive Director was present.

Welcome/Special Guest/Introductions: Don Pledger was welcomed as our newest board member. He have a summary of his experiences and each of the board members present did the same.

Approval of Agenda: Moved by David Hoey to accept the agenda as presented, seconded by George Sewell, and unanimously approved.

Approval of the Minutes for April 18, 2022 and May 16, 2022: Moved by David Hoey to accept the minutes as presented, seconded by Tray Murray, and unanimously approved.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities, Communication and Support to the Board, Emergency Executive Director Succession, and Global Executive Constraints. Of note was the significant amount of Interagency Transfer funds allocated for projects earlier in the fiscal year but unable to be spent before the end of the fiscal year due to state delays and a contractor backing out of a proposed new program due to Covid-19 limitations. In addition a report was given on Office of Risk Management compliance audits and Accountability Plan monitoring. A brief discussion was held regarding Matthew Linn, David Hoey and Doug Efferson attending the Merakey/LDH open house and stakeholder meeting. It was noted that, before the meeting, a funding mechanism was found between LDH and Merakey to assure their startup services are sustainable long-term with an expected 18-month ramp up period. Doug Efferson then reported that he attended a two-day Sequential Intercept Model (SIM) training sponsored by the Shreveport Police Department designed to do an in-depth analysis of the current 911/community mental health response process. The gap analysis and action plan is being finalized. Tray Murray moved to accept the report, seconded by George Sewell, and unanimously approved without any policy changes.

Board Business: Matthew Linn led a review of the Board Member’s Code of Conduct, Agenda Planning and Cost of Governance policies. George Sewell moved to accept the policies without any changes, seconded by Don Pledger, and unanimously approved. Matthew Linn informed the board of the need to go into executive session to discuss Executive Director Evaluation/Pay. Tray Murray moved to go into executive session, seconded by George Sewell, and unanimously approved. After completing their executive session, Tray Murray moved to come out of executive session, seconded by Don Pledger, and unanimously approved. Matthew Linn presented the Executive Director Evaluation/Pay committee recommendation of a 4% merit increase effective July 15, 2022. Tray Murray motioned to approve the merit increase, seconded by Don Pledger, and unanimously approved by the Board. Matthew Linn tabled the Nominating Committee Slate of Officers recommendation until the July board meeting to give them more time to complete their work. The April Board Compliance Monitoring Summary Report was reviewed and accepted. The June Board Compliance Monitoring Tool was completed and given to Doug Efferson for summary. The next meeting date was agreed to be on Monday, July 18, 2022 at 5:30pm.

Announcements/Acknowledgements: None.

Adjournment: Tray Murray moved to adjourn the meeting at 6:32pm, seconded by Don Pledger, and unanimously approved.

Minutes Prepared by Matthew Linn, Board Chair